



## Mississippi Department of Employment Security

**Tate Reeves**  
**Governor**

Robin Stewart  
*Interim Executive Director*

### **Public Notice of Intent to Award** **December 9, 2021**

HVAC Maintenance Services  
MDES IFB 2021-02  
RFx 3160004639

On November 4, 2021, the Mississippi Department of Employment Security (MDES) issued Invitation for Bids (IFB) 2021-02 for the procurement of HVAC Maintenance Services. As a result of this solicitation, the following vendor submitted the only bid, and this bid met all requirements to be considered responsive and responsible:

**Vendor Name**

Terry Service, Inc.

**Bid Amount**

Contract Year One - \$3,750/quarter  
Contract Year Two - \$3,864/quarter  
Contract Year Three - \$3,981/quarter

The purpose of this procurement is to establish a contract with a provider for quarterly, preventative maintenance services and first-priority, twenty-four (24) hour emergency availability response for the Heating, Ventilation, and Air Conditioning (HVAC) System at MDES's State Office Headquarters located at 1235 Echelon Parkway in Jackson, MS.

The term of the HVAC Maintenance Services Contract will be from March 1, 2022, through February 28, 2025. The anticipated budget for this contract is \$46,380.00.

Based on the evaluation of the submitted bid, MDES announces the intent to award a contract to the lowest, responsive, and responsible bidder whose bid meets the requirements set forth in MDES IFB 2021-02

Terry Services, Inc.

MDES would like to express its appreciation to all interested vendors who participated in the site visit.

*Helping Mississippians Get Jobs*

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*MDES is an Equal Employment Opportunity Employer*

Upon execution, this contract will be on file and available for public inspection in the Procurement Department at the Mississippi Department of Employment Security State Headquarters located at 1235 Echelon Parkway in Jackson, MS, and available on the Mississippi Transparency Website. Per the Office of Personal Service Contract Review Rules and Regulations, this contract falls below the threshold for approval by the Public Procurement Review Board.